

Code of Conduct

THE YOUNG CONSERVATIVES OF AMERICA, (TYCOA) INC.

Preamble

We the YOUNG Conservatives stand shoulder to shoulder with the forefathers of the United States Of America in the belief that the Constitution is a rock on which this country was built. That the Constitution is still that rock and it is our duty, our honor and our obligation to defend the Constitution.

Corporational Code of Conduct:

The Corporation and its members must, at all times, comply with all applicable laws and regulations. The Corporation will not condone the activities of members who achieve results through violation of the law or unethical business dealings. This includes but is not limited to any payments for illegal acts, indirect contributions, rebates, and bribery. The Corporation does not permit any activity that fails to stand the closest possible public scrutiny.

All business conduct should be well above the minimum standards required by law.

Accordingly, members must ensure that their actions cannot be interpreted as being, in any way, in contravention of the laws and regulations governing the Corporation's operations.

Members uncertain about the application or interpretation of any legal requirements should refer the matter to the Board, who, if necessary, should seek appropriate legal advice. Failure to adhere to this code of conduct may result in disciplinary action up to and including revocation of membership as laid out in the bylaws.

General Member Conduct:

The Corporation expects its members to conduct themselves in a businesslike manner.

Alcohol Consumption, gambling, fighting, swearing, substance abuse and similar unprofessional activities are strictly prohibited while at Corporational functions.

Members must not engage in sexual harassment, or conduct themselves in a way that could be construed as such.

Members must not engage in negative verbal inferences of alternative 'conservative' groups.

Members must not be involved in conduct unbecoming of The YOUNG Conservatives Of America Corporation.

Conflicts of Interest:

The Corporation expects that members will perform their duties conscientiously, honestly, and in accordance with the best interests of the Corporation. Members must not use their positions or the knowledge gained as a result of their positions for private or personal advantage. Regardless of the circumstances, if members sense that a course of action they have pursued, or are presently pursuing, or are contemplating pursuing may involve them in a conflict of interest with the Corporation, they should immediately communicate all the facts to the board.

Outside Activities, Employment, and Directorships:

All members share a serious responsibility for the Corporation's good public relations, especially at the community level. Their readiness to help with religious, charitable, educational, and civic activities brings credit to the Corporation and is encouraged.

Members must, however, refrain from participating in any other activity outside the Corporation that would, or would appear to create a conflict of interest - an obligation, interest, or distraction - that may interfere with the independent exercise of judgment in the Corporation's best interest.

Members should recognize that the Corporation depends on their commitment of time when serving on any committee or participating in any event. Therefore, members should refrain from making such commitments to the Corporation that would conflict with any other current, and/or outside commitments and activities such that the Corporation would be deprived of a members best efforts while serving on such committee or participating in any given event.

Relationships With Clients and Suppliers:

Board Members and Officers should disclose any possible financial interests between TYCOA and any supplier, vendor or business to which TYCOA enters into a contractual relationship.

Gifts, Entertainment, and Favors:

Members shall not accept any gift or consideration that will place them/the Corporation or could be perceived to place them/the Corporation under any obligation for reciprocation.

Kickbacks and Secret Commissions:

Regarding the Corporation's activities, members may not receive payment or compensation of any kind, except as authorized under the Corporation's policies. In particular, the Corporation strictly prohibits the acceptance of kickbacks and secret commissions. Any breach of this rule will result in immediate expulsion and prosecution to the fullest extent of the law.

Corporation Funds and Other Assets:

Members who have access to Corporation funds in any form must follow the prescribed procedures for recording, handling, and protecting money as detailed in the Corporation's policies and procedures or other explanatory materials, or both. The Corporation imposes strict standards to prevent fraud and dishonesty. If members become aware of any evidence of fraud or dishonesty, they shall immediately advise the board or seek appropriate legal guidance so that the Corporation can promptly investigate further.

When a member's position requires spending Corporation funds or incurring any reimbursable personal expenses, that individual should use good judgment on the Corporation's behalf to ensure that good value is received for every expenditure.

Corporation funds and all other assets of the Corporation are purposed for the Corporation only and not for personal benefit. This includes but is not limited to the personal use of Corporational assets, such as computers.

Corporation Records and Communications:

Accurate and reliable records are necessary to meet the Corporation's legal and financial obligations and to manage the affairs of the Corporation. The Corporation's books and records must reflect in an accurate and timely manner all business transactions. The members responsible for accounting and recordkeeping must fully disclose and record all assets, liabilities, or both, and must exercise diligence in enforcing these requirements.

Members must not make or engage in any false record or communication of any kind, whether internal or external, including but not limited to:

- False expense, attendance, production, financial, or similar reports and statements
- False advertising, deceptive marketing practices, or other misleading representations

Dealing With Outside People and Corporations:

Members must take care to separate their personal roles from their Corporation positions when communicating on matters not involving Corporation business.

Members must not use Corporation identification, stationery, logo's, supplies, and equipment for personal or political matters.

When communicating publicly on matters that involve Corporation business, members must not presume to speak for the Corporation on any topic.

When dealing with anyone outside the Corporation, including public officials, members must take care not to compromise the integrity or damage the reputation of either the Corporation, or any outside individual, business, or government body.

Media

Only members of the Board and their designates may speak to the media on matters regarding the Corporation, any breach of this shall result in the immediate expulsion of the member.

Privacy and Confidentiality:

When handling financial and personal information about customers or others with whom the Corporation has dealings, observe the following principles:

- Collect, use, and retain only the personal information necessary for the Corporation's business. Whenever possible, obtain any relevant information directly from the person concerned. Use only reputable and reliable sources to supplement this information.
- Retain information only for as long as is necessary or as required by law. Protect the physical security of this information.
- Limit internal access to personal information to those with a legitimate business reason for seeking that information. Use only personal information for the purposes for which it was originally obtained. Obtain the consent of the person concerned before externally disclosing any personal information, unless legal process or contractual obligation provides otherwise.